

FACULTY SURVEY – English

This survey is for teaching-staff members to evaluate the aspects of the school's program. Therefore, we ask you to please fill out the following questionnaire. If you would like to give us more information about the program, feel free to write any comments in the space provided.

PLEASE TAKE YOUR TIME AND THOUGHTFULLY ANSWER EACH QUESTION.

How long have you been part of the school? **Check one box**

- Less than six months One to two years
 Six months to a year More than two years

What level do you teach? **Check one box**

- Pre-School (2 – 5 years) Middle School (6th – 8th grade)
 Elementary (Kindergarten – 5th grade) High School (9th – 12th grade)

		AGREE	DISAGREE	NOT APPLICABLE
1	I received the school Faculty Manual, Policies, Regulations, Agreements and Job Description.			
2	The Director/Principal is supportive and available to address my needs and/or concerns.			
3	The Director/Principal helps with problems and concerns related to children and their parents.			
4	I am permitted and encouraged to keep parents informed of their child's progress/behavior.			
5	I have an assigned group of children and I am consistently scheduled to be with them.			
6	The learning environment and activities for children reflect the program's philosophy and goals.			
7	The program has written curriculum plans, based on knowledge of the student development and assessment of individual needs and interests.			
8	The curriculum this program has adopted provides opportunities to learn in a safe and healthy learning environment well equipped with the required materials.			
9	The program is prepared to meet the individual special needs of each child since the program is designed to be inclusive.			
10	Literacy is an important focus of the program.			
11	The program regularly establishes goals for continuous improvement and innovation.			
12	I am provided with opportunities to develop and enhance the curriculum in ways I deem appropriate.			
13	Division faculty meetings are held monthly to share information or concerns. Problems raised are addressed quickly.			
14	The staff works together, are prepared, organized, and dedicated professionals.			
15	The work environment for staff, including classrooms, is comfortable, well-organized, safe, and in good repair.			

16	Faculty/Staff ratios and group sizes are in accordance with COBIS requirements.			
17	At least annually, the director and staff conduct an assessment to identify strengths and weaknesses of the program and to set program goals for the year.			
18	I receive an annual written performance review.			
19	A plan for staff training is generated from the staff-evaluation process.			
20	The program provides regular opportunities for staff to participate in ongoing professional development to improvement skills.			
21	Staff is alert to the health of each student.			
22	The program follows all health requirements.			
23	The school safety and security measures are followed.			
24	School sanitation is visible.			
25	Bathrooms are cleaned and sanitized daily.			

Comments: Please feel free to make additional comments about your experiences with this program.

ENCUESTA PARA EL PERSONAL – Español

El personal educativo tiene la oportunidad de evaluar las características del a través de esta encuesta. Por lo tanto, les pedimos que por favor, rellene el siguiente cuestionario. Si desea darnos más información sobre el programa, no dude en escribir sus comentarios en el espacio proporcionado.

POR FAVOR TOME SU TIEMPO Y CONTESTE CUIDADOSAMENTE CADA PREGUNTA.

¿Por cuánto tiempo ha sido parte de la escuela? **Marque una casilla**

- Menos de seis meses Uno o dos años
 Seis meses a un año Más de dos años

¿Qué nivel enseña? **Marque una casilla**

- Pre-Escolar (2 – 5 años) Escuela Intermedia (6^{to} – 8^{vo} grado)
 Elemental (1^{er} – 5^{to} grado) Escuela Secundaria (9^{no} – 12^{vo} grado)

		DE ACUERDO	DISCREPO	NO APLICABLE
1	Recibí el Manual de Facultad, Políticas, Reglamentos, Normas del plantel y Descripción de trabajo.			
2	El Director/Principal me sirve de apoyo y está en buena disposición para atender mis inquietudes y/o necesidades.			
3	El Director/Principal me ayuda con los problemas y las preocupaciones relacionadas con los niños y sus padres.			
4	El Director/Principal me incentiva a mantener a los padres informados del comportamiento y progreso de su(s) hijo(s).			
5	Tengo un grupo asignado de niños el cual estoy constantemente programada a estar con ellos.			
6	El ambiente de aprendizaje y actividades refleja la filosofía del programa y sus objetivos.			
7	Los planes del programa son escritos en base al conocimiento del desarrollo estudiantil y la evaluación de las necesidades e intereses individuales.			
8	El plan de estudios que el programa ha adoptado proporciona oportunidades para que los estudiantes experimenten en un ambiente de aprendizaje seguro, saludable y equipado con los materiales necesarios.			
9	El programa está preparado para satisfacer las necesidades individuales de cada estudiante ya que el programa está diseñado para ser incluyente.			
10	La alfabetización es un elemento importante del programa.			
11	El programa regularmente establece metas continuas para la mejoría y la innovación del plan de estudios.			
12	Me brindan la oportunidad de desarrollar y mejorar mi nivel académico de una manera que consideren apropiada.			
13	Reuniones de maestros se llevan a cabo mensualmente para compartir inquietudes, información y/o problemas. Los inconvenientes planteados se afrontan rápidamente.			
14	El personal es profesional, dedicado, trabajador, bien preparado y organizado.			

15	El ambiente de trabajo para el personal, incluyendo las aulas, es placentero, bien organizado, seguro y en buen estado.			
16	Ratios del personal docente/administrativo y el tamaño de los grupos están de acuerdo con los requisitos de COBIS.			
17	El director o el personal encargado lleva a cabo al menos una vez al año una evaluación para identificar las fortalezas y debilidades del programa y establecer las metas del programa para el año.			
18	He recibido una revisión de rendimiento anual por escrito.			
19	Un plan de desarrollo se genera de acuerdo al resumen de evaluación del educador.			
20	El programa ofrece oportunidades al personal para participar en programas de desarrollo continuo para obtener o mejorar habilidades profesionales.			
21	El personal está atento a la salud del estudiante.			
22	El programa sigue todos los requisitos de salud.			
23	La seguridad escolar y las medidas de seguridad son continuas.			
24	La sanidad escolar es visible.			
25	Los baños son limpiados y desinfectados diariamente.			

Comentarios: Por favor siéntase libre de hacer comentarios adicionales si es necesario.

FACULTY SURVEY SUMMARY FORM

Directions: *To be completed by the Director* – Collect the original Faculty surveys, tally the responses and record them on this form in the spaces provided. Have this tally page, the action plan and the original surveys available for the verifier's review.

NUMBER OF RESPONSES: _____

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DIRECTOR RESPONSE/ACTION PLAN TO STAFF SURVEY

ACTION PLAN

Directions: *To be completed by the program Director* – Develop an Action Plan and describe how you plan to act on the survey responses to improve your program.

Director's signature _____

Date ___ / ___ / ___